Dear Fortis Academy Parents/Guardians,

Thank you for supporting Fortis Academy's uniform program! Please find the following information regarding our uniform requirements and ordering options.

Fortis Academy Uniform*
Grades K-5

- Bright green or white collared shirt
- Navy bottoms

Grades 6-8

- Bright green or white collared shirt
- Optional white dress shirt with custom blue and green tie
- Navy bottoms

*Our detailed dress code policy is attached. Please read carefully to ensure you are ordering the correct items.

Uniform Vendor
NHA has partnered with a uniform vendor, Image Builders Marketing. Bright green polo shirts and custom green and blue ties must be purchased through Image Builders. You may purchase the other uniform pieces from a vendor of your choice; however, Image Builders also sells these items. Please see the attached brochure for product information.

Ordering Options

1) Order online by visiting our school website. The online order store will be accessible under the tab "Beyond the Classroom", then go to "Dress Code/Uniforms". Credit card only.
   OR
2) Place your order over the phone with Image Builders Marketing Customer Service by calling 855-654-6243 M-F 8 a.m. – 5 p.m. EST. Credit card or money order.

Bulk Shipment to School
We offer two bulk shipments to the school during the summer and early fall. All orders shipped with the bulk shipment will have free shipping. Your order will ship directly to the school and the school will notify you when it is ready for pick up.

To take advantage of this free shipping offer, please indicate voucher code **Fortis** when placing your order. This voucher code is effective until 09/09/18. **Any items ordered after 09/09/18 will be shipped to your home and you will be charged a shipping fee.**

Bulk shipping schedule:

1st Bulk Shipment	Order deadline is 08/05/18	Estimated ship date is 08/10/18
2nd Bulk Shipment	Order deadline is 09/09/18	Estimated ship date is 09/12/18

If you have questions regarding Fortis Academy's uniform policy, please call the school at 734-572-3623.

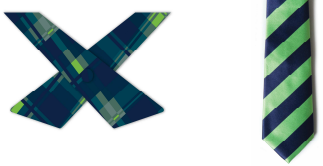
Sincerely,

Ira Kleiman
Principal

STUDENT uniforms

Bright Green Polo Shirts
Must be purchased only through Image Builders

Ties
Must be purchased only through Image Builders



Girls' Bottoms
Flat Front Shorts
Plain Front Pants
V-Neck Pleated Jumper
Pleated Scooter

Girls' Blouses

Boys' Oxford Dress Shirts

Boys' Bottoms
Flat Front Double Knee Pants
Flat Front Shorts

Sweater
Cardigan

YOUTH BRIGHT GREEN POLO SHIRTS	Sizes XS-XL
Youth Long Sleeve Polo	$10.50
Youth Short Sleeve Polo	$7.75

GIRLS' & BOYS' NAVY BOTTOMS	Sizes 5-20 Husky & Plus Sizes 10-20
Girls' Plain Front Pants	$15.95
Girls' Plain Front Pants Plus	$16.95
Girls' V-Neck Jumper	$12.45
Girls' V-Neck Jumper Plus*	$12.95
Girls' Scooter	$11.95
Girls' Scooter Plus	$12.95
Girls' Flat Front Shorts	$13.45
Girls' Flat Front Shorts Plus	$13.95
Boys' Double Knee Pants	$15.95
Boys' Double Knee Pants Husky	$16.95
Boys' Flat Front Shorts	$13.45
Boys' Flat Front Shorts Husky	$13.95

NAVY SWEATER	Sizes 4-20
Cardigan	$18.00

TIES	
Girls' Crossover Tie	$7.00
Boys' Tie	$7.00

ADULT BRIGHT GREEN POLO SHIRTS	Sizes XS - 3XL
Ladies' Long Sleeve Polo	$11.50
Ladies' Short Sleeve Polo	$8.75
Men's Long Sleeve Polo	$11.50
Men's Short Sleeve Polo	$8.75

YOUTH WHITE DRESS SHIRTS	Sizes 5-20 Husky & Plus Sizes 10-20
Girls' Long Sleeve Blouse	$10.95
Girls' Long Sleeve Blouse Plus	$11.95
Girls' Short Sleeve Blouse	$10.95
Girls' Short Sleeve Blouse Plus	$11.95
Boys' Long Sleeve Oxford	$12.95
Boys' Long Sleeve Oxford Husky	$13.95
Boys' Short Sleeve Oxford	$12.45
Boys' Short Sleeve Oxford Husky	$13.45

ADULT WHITE DRESS SHIRTS	Sizes XS - 3XL
Ladies' Long Sleeve Dress Shirt	$18.95
Ladies' Short Sleeve Dress Shirt	$17.95
Men's Long Sleeve Dress Shirt	$18.95
Men's Short Sleeve Dress Shirt	$17.95

How to Order - 2 Easy Options

1. Order online by visiting your school's website and clicking on School Uniform Store.
2. Order via phone by calling Image Builders Marketing Customer Service.
   Toll Free 855-654-6243
   Please call Monday - Friday 8 a.m. - 5 p.m. EST for exchanges, refunds, concerns, billing or any other questions.

Shipping

We will periodically offer a bulk shipment to your school, in which you will not have to pay for shipping. Please note, your items will be shipped to the school NOT your home address. This requires a voucher that your school will provide you when available. If you have a voucher, enter it at the check-out online or give it to a customer service representative when placing your order over the phone. If a voucher is not available to you at this time, then your order will be shipped to your home and you will be charged for shipping.

Shipping Charges:

Up to	$25.00	$10.95
	$25.01-$50.00	$11.95
	$50.01-$75.00	$12.95
	$75.01-$100.00	$13.95
	$100.01-$150.00	$14.95
	$150.01-$200.00	$16.95
	$200.01-$300.00	$18.95
	$300.01-$500.00	$20.00
	$500.01+	Call for quote

Not all items are available for all grade levels. Consult your school's dress code policy before placing your order.

Parental Partnership: Dress Code

To enable students to reach high academic standards, the school has put in place a dress code designed to reduce distractions and competitions. Implementing a simple, flexible, cost-effective dress code promotes student learning and increased academic instruction time. Interpretation of the Dress Code is at the principal and staff's discretion and their decision is final.

Personal Hygiene

The personal grooming of students should be in accord with the standards set by the uniform dress code. Students should be clean and neat when at school.

Grades K-5

- Shirts must be a short or long sleeve bright green or white collared shirt. A bright green polo purchased only through Image Builders is encouraged. Please contact the Image Builders toll-free customer service hotline at (855) 654-6243. A customer service representative will be available from 8:00 a.m. to 5:00 p.m., Monday through Friday – Eastern Standard Time or go to the school website for more information.
- Slacks or dress pants must be navy blue.

Grades 6-8

- Shirts must be a short or long sleeve bright green or white collared shirt. A bright green polo purchased only through Image Builders is encouraged. Please contact the Image Builders toll-free customer service hotline at (855) 654-6243. A customer service representative will be available from 8:00 a.m. to 5:00 p.m., Monday through Friday – Eastern Standard Time or go to the school website for more information.
- Slacks or dress pants must be navy blue.
- Middle school students may also wear a long or short sleeve white dress shirt with a tie. Ties purchased only through Image Builders is encouraged.

All Students

- Shirts must be long enough to remain tucked in at all times.
- A brown, black or navy blue solid colored belt must be worn with all pants or bottoms that have belt loops.
- Pants and shorts must be hemmed and worn at the waist.
- Shorts may not be more than four inches above the knees.
- Pants with large pockets, oversized pants, jean style pants, low-cut pants, flares, carpenter pants, cargo pants, drawstring pants, zip-offs, stretch pants, and denim pants are not permitted.
- Girls may wear skirts, skorts, and jumpers. The items may not be more than three inches above the knees.
- Students may wear sweaters, vests, or cardigans in appropriate grade level school dress colors.
- Collared shirts include polo or dress shirt with a visible collar.
- Students must wear predominately black or brown shoes or gym shoes.
- Shoelaces must be tied at all times. Students must wear a matched pair of solid-colored socks.
- Students may wear watches and up to one pair of stud earrings only.
- Girls may wear solid colored tights.

Not Permitted

- Light-up shoes, outerwear boots, shoes with heels higher than 1.5 inches, shoes that rise above the ankles, sandals, clogs, open-toe shoes, and open-back shoes are not permitted.
- Hats of any kind are not permitted inside the classrooms.

- Bandanas are not permitted.
- Extreme hairstyles (including, but not limited to, Mohawks or designs in hair) and hair of unnatural color (dyed or streaked) are not permitted.
- Makeup is not permitted.
- Hoods and non-spirit wear sweatshirts are not permitted inside the classrooms.
- No facial piercings of any kind.